



09.08.2021

To,  
The Manager  
Corporate Relationship Department  
BSE Limited  
P J Towers, Dalal Street,  
Mumbai-400001

Dear Sir/Madam,

**Sub: Notice of Board Meeting**

This is to inform you that Pursuant to Regulation 30 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, notice is hereby given that the Meeting of the board of Directors of the company will be held on Friday, 13<sup>th</sup> August, 2021 at 11 a.m. at the registered office of the company to inter-alia consider the following:

1. To appoint Ms. Alka Kataria as Company Secretary and Compliance Officer of the company;
2. To take note of the resignation of Mr. Ankit Mehra from the post of Company Secretary and Compliance Officer of the company
3. To consider other general business, if any.

This is for your information and records.

Thanking You,

Yours faithfully,

**For Octaware Technologies Limited**

**Ankit Mehra**  
**Company Secretary & Compliance Officer**